



## SCOTTSDALE AIRPORT ADVISORY COMMISSION

### Public Meeting

Wednesday, August 10, 2005 at 6:00 p.m.

Airport Terminal Building Lobby  
15000 N. Airport Drive, Scottsdale, AZ



Leonard Tinnan, Chairman

Bill Mack, Vice Chairman  
Philip Vickers  
Fred Madanick

Don Maxwell  
Tom Guilfooy  
Mike Osborne

Notice is hereby given to the members of the Scottsdale Airport Advisory Commission, and to the general public that the Scottsdale Airport Advisory Commission will hold its regular meeting open to the public at 6:00 p.m. on Wednesday, August 10, 2005. The meeting will be held in the Airport Terminal Building at 15000 N. Airport Drive. The Airport Advisory Commission may vote to go into Executive Session, which will not be open to the public for purposes of obtaining legal advice from the City's Attorney on any of the agenda items listed below pursuant to A.R.S. Sec. 38-431 03(A)(3)\*.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the City Clerk's Office at (480) 312-2421. Requests should be made as early as possible to allow time to arrange accommodation.

**How the Agenda Works:** The Airport Advisory Commission takes a separate action on each item on the Agenda. If you wish to address the Commission regarding any or all of the items on the Agenda, please complete a Comment Card for each topic you wish to address and submit it to the Aviation Staff. You will be given at least three minutes to speak per item. Comment cards must be submitted before public testimony has begun on any agenda item.

### \*\*\*AMENDED AGENDA\*\*\*

[Revision in wording and additional information provided for Agenda Items 8 and 9]

## CALL TO ORDER

## ROLL CALL

## PUBLIC COMMENT

The Public Comment time is reserved for citizen comments regarding non-agenda items, therefore, no official Airport Advisory Commission action or discussion can be taken.

## MINUTES

1. **Action**  
Approval of the Minutes of the Airport Advisory Commission and City Council Subcommittee on Regional Aviation Issues Joint Meeting of June 8, 2005
2. **Action**  
Approval of the Minutes of the Airport Advisory Commission Special Meeting of June 29, 2005

## AERONAUTICAL BUSINESS PERMIT(S)

3. **Action**  
Ratification of Airport Aeronautical Business Permit for Just Great Food to provide Off-Airport Catering Services [*This item was tabled from the June 8, 2005 meeting*]
4. **Action**  
Ratification of Airport Aeronautical Business Permit for Great Western Air, L.L.C. to provide Aircraft Charter Services

5. **Action**  
Ratification of Airport Aeronautical Business Permit for West Jet Aircraft, L.L.C. to provide Aircraft Charter, Management, and Sales Services
6. **Information**  
Aeronautical Business Permit Additions, Cancellations, or Revocations

## **GENERAL BUSINESS**

7. **Information**  
Review of the Open Meeting Law – City Attorney's Office
8. **Action**  
Consider Recommendation to City Council to ADOPT Resolution No. 6714 Authorizing IGA No. 2005-140-COS with the Federal Aviation Administration, and Authorizing IGA No. 2005-141-COS with the Arizona Department of Transportation – Aeronautics Division for the Northwest Perimeter Blast Wall Project, Common Miscellaneous Design for Future Projects, and Portable Noise Monitors
9. **Action**  
Consider Authorization of Bid Award No. 06PB003 (Scottsdale Airport Northwest Perimeter Blast Wall) to AJ Roberts Industrial, Inc., the Successful Responsive Bidder, in the Amount of \$247,646.00.
10. **Action**  
Consider Authorization of Bid Award No. 05PB178 (Security Fence Improvements) to Phoenix Fence Company, the Successful Responsive bidder, in the Amount of \$34,300.40
11. **Action**  
Consider Approval of Proposed Airport Rule and Regulation Changes, Sections 4-1 and 4-2, Related to Driver/Vehicle Requirements
12. **Information**  
Consider Proposed Airport Rule and Regulation, Section 5-4, Changes Related to Aircraft Fueling Locations

## **OPERATIONS/ENFORCEMENT UPDATE**

13. **Information**  
Airport Operations Enforcement Update for June 2005
14. **Information**  
Airport Operations Enforcement Update for July 2005

## **MEETING SCHEDULE**

15. **Action**  
Review/Modify 2005 Meeting Schedule

## **PUBLIC COMMENT**

The Public Comment time is reserved for citizen comments regarding non-agenda items, therefore, no official Airport Advisory Commission action or discussion can be taken.

## **DIRECTOR'S REPORT**

## **ITEMS FROM THE COMMISSION**

## **ADJOURNMENT**



**COMMISSION ACTION REPORT**  
**TO: Airport Advisory Commission**  
**FROM: Airport Staff**  
**SUBJECT/PROJECT NAME:** Approval of Minutes of  
Joint Meeting of June 8, 2005

**Agenda Item No.:** 1

**Meeting Date:** 08/10/05

**Staff Contact:** Scott Gray

**Phone:** (480) 312-7735

## **ACTION**

Review and approval of the Minutes of the Airport Advisory Commission and City Council Subcommittee on Regional Aviation Issues Joint Meeting of June 8, 2005.

  
Scott T. Gray, C.M., C.A.E.  
Aviation Director

Attachment: (1) Draft Minutes of the June 8, 2005 Joint Meeting

Action  
Taken

**CITY COUNCIL SUBCOMMITTEE ON REGIONAL  
AVIATION ISSUES & SCOTTSDALE AIRPORT  
ADVISORY COMMISSION  
PUBLIC MEETING  
AIRPORT TERMINAL BUILDING LOBBY  
15000 N. AIRPORT DRIVE  
SCOTTSDALE, AZ**

**JUNE 8, 2005**

**MINUTES**

**PRESENT:** City Council Subcommittee on Regional Aviation Issues:

Councilman Bob Littlefield, Chairman  
Councilman Jim Lane  
Councilman Kevin Osterman

Scottsdale Airport Advisory Commission:

Leonard Tinnan, Chairman  
Bill Mack, Vice Chairman  
Commissioner Tom Guilfooy  
Commissioner Fred Madanick  
Commissioner Donald Maxwell  
Commissioner Mike Osborne  
Commissioner Philip Vickers

**STAFF:** Scott Gray, Aviation Director  
Matt Johnson, Administration Specialist  
Gary Mascaro, Assistant Aviation Director  
Paul Norman, Assistant City Attorney  
Chris Read, Assistant Aviation Director  
Debra Robberson, Acting City Attorney

**CALL TO ORDER**

Chairman Littlefield called the meeting to order at 6:06 p.m.

**ROLL CALL**

Roll call confirmed members present as stated above.

**MINUTES**

Commissioner Maxwell noted a minor correction to the minutes of the March 16, 2005 of the City Council Subcommittee on Regional Aviation Issues and the Airport Advisory Commission Joint Meeting. He moved to approve the minutes of the March 16, 2005 meeting as amended. Commissioner Osborne seconded the motion. The motion carried unanimously by a vote of ten (10) to zero (0).

Commissioner Maxwell moved to approve the minutes of the May 11, 2005 meeting of the Airport Advisory Commission. Commissioner Guilfooy seconded the motion. The motion carried unanimously by a vote of seven (7) to zero (0).

## **GENERAL BUSINESS**

Commissioner Vickers presented a report from the Airport Advisory Subcommittee on Signage. Councilman Littlefield thanked Mr. Paul Norman for his work in this connection. Councilman Lane moved to move discussion on this topic to Executive Session.

At the suggestion of Ms. Debra Robberson, Mr. Andrew Lynch addressed the meeting on behalf of the Ironwood Village Homeowners Association. The Association was adamantly opposed to signage.

Commissioner Guilfooy, the members of the City Council Subcommittee on Regional Aviation Issues, Mr. Scott Gray and Mr. Norman left the meeting at 6:30 p.m. to attend an Executive Session of the subcommittee.

Mr. Chris Read presented Item 6, to recommend to City Council the approval of four leases resulting from the Aviation Business Center office space invitation for bid process. The successful bidders were present and available for questions.

Chairman Tinnan noted that Commissioner Guilfooy had excused himself from this subject, due to the fact that he was a member of one of the bidding parties. A discussion followed on the fact that the lease had not been provided in the packets.

Vice-Chairman Mack moved for approval of Item 6; 2005-115-COS, 2005-116-COS, 2005-117-COS, and 2005-118-COS. Seconded by Commissioner Madanick. The motion carried unanimously by a vote of seven (7) to zero (0).

Mr. Matt Johnson presented Item 10; Ratification of Airport Aeronautical Business Permit for Scottsdale Flight Academy and advised that the President of Scottsdale Flight Academy was present to answer questions.

Vice-Chairman Mack moved for approval of Item 10, the Airport Aeronautical Business Permit, as published for the Scottsdale Flight Academy. Commissioner Osborne seconded the motion, which passed unanimously by a vote of seven (7) to zero (0).

Mr. Johnson requested that Item 11; ratification of Airport Aeronautical Business Permit for Just Great Foods, be moved to the next meeting as the applicant could not be present at tonight's meeting.

Mr. Johnson advised that there was one addition and one cancellation regarding Item 12; Aeronautical Business Permit additions, cancellations, or revocations.

Mr. Gary Mascaro presented Item 13; Airport Operations/Enforcement Update for May 2005 and answered questions from the Commission.

Chairman Tinnan presented Item 14; 2005 meeting schedule and confirmed that the current plan was to hold the next meeting on July 13, 2005.

Commissioner Guilfooy, members of the City Council Subcommittee on Regional Aviation Issues, Mr. Gray and Mr. Norman returned to the meeting at 6:47 p.m.

In response to a question from Chairman Tinnan about the leases that were the subject of Item 6 not being included in the packets, Mr. Gray commented that at a previous meeting there had been an

agreement not to include them to keep the packet volume more manageable. He agreed that in the future staff would include the information showing details of leases in the packets while making the standard text available online for reference.

Councilman Littlefield noted that the Executive Session of the City Council Subcommittee was over and that they were back in regular session.

Councilman Lane presented Item 4; discussion and possible recommendation to the City Council to approve the installation of aircraft noise warning signage, as recommended by the Airport Advisory Commission. A discussion ensued.

Councilman Lane recommended that a recommendation not be made to City Council for the aircraft noise warning signage program. Councilman Osterman seconded the motion, which passed on a vote of two (2) to one (1), with Councilman Littlefield dissenting.

Mr. Gray presented Item 5; discussion and possible recommendation to the City Council to approve funding to participate in Sound Initiatives legislative efforts

Councilman Lane moved not to recommend that City Council approve funding to participate in Sound Initiatives legislative efforts. Councilman Osterman seconded the motion, which passed unanimously by a vote of three (3) to zero (0).

Mr. Mascaro addressed the meeting regarding Item 7; Review of proposed Airport Rule and Regulation Changes and answered questions about the vehicle control plan. In answer to a query from Chairman Tinnan, Mr. Mascaro stated that he felt staff had enough information for an action item at the next scheduled Commission meeting.

Mr. Gray presented Item 8; Briefing of Naples Airport Authority Stage 2 ban court decision. A discussion ensued.

Mr. Gray presented Item 9; Briefing of Santa Monica Airport discriminatory landing fees. A discussion ensued.

#### **DIRECTOR'S REPORT**

Mr. Scott Gray had no items to report. He apologized for having stepped out during the Executive Session and missing some of the proceedings. He stressed that they take the airport rules very seriously and strive to enforce them fairly and equally.

#### **ITEMS FROM THE COMMISSION**

Vice Chairman Mack requested that the airport noise complaint system process be placed on the agenda for the next meeting.

Chairman Tinnan had been forwarded a letter from the U.S. Department of Transportation, Federal Highway Administration, regarding the alignment of trailblazer signs, confirming that they can be rotated 90 degrees in either direction for clarity.

#### **ADJOURNMENT**

With no further business to discuss, the meeting of the City Council Subcommittee on Regional Aviation Issues was adjourned at 7:17 p.m.

With no further business to discuss, the regular meeting of the Scottsdale Airport Advisory Commission was adjourned at 8:13 p.m.

Respectfully submitted,

A-V Tronics, Inc



**COMMISSION ACTION REPORT**  
**TO: Airport Advisory Commission**  
**FROM: Airport Staff**  
**SUBJECT/PROJECT NAME:** Approval of Minutes of  
the Special Meeting of June 29, 2005

**Agenda Item No.:** 2

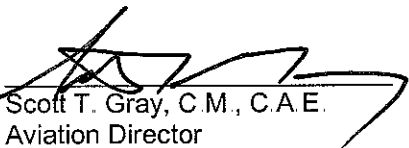
**Meeting Date:** 08/10/05

**Staff Contact:** Scott Gray

**Phone:** (480) 312-7735

## **ACTION**

Review and approval of the Minutes of the Airport Advisory Commission Special Meeting of June 29, 2005.

  
Scott T. Gray, C.M., C.A.E.  
Aviation Director

Attachment: (1) Draft Minutes of the June 29, 2005 Special Meeting

Action  
Taken



**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
SPECIAL PUBLIC MEETING  
AIRPORT ADMINISTRATION OFFICE  
CONFERENCE ROOM  
15000 N. AIRPORT DRIVE  
SCOTTSDALE, AZ**

**JUNE 29, 2005**

**MINUTES**

**PRESENT:** Leonard Tinnan, Chairman  
Bill Mack, Vice Chairman  
Commissioner Tom Guilfooy  
Commissioner Fred Madanick  
Commissioner Donald Maxwell  
Commissioner Mike Osborne

**ABSENT:** Commissioner Philip Vickers

**STAFF:** Gary Mascaro, Assistant Aviation Director  
Mary O'Connor, General Manager, Transportation  
Chris Read, Assistant Aviation Director

**OTHERS:** Herb Marchman  
John Meyer  
Ned O'Hearn  
Greg Ross

**CALL TO ORDER**

Chairman Tinnan called the meeting to order at 6:00 p.m.

**ROLL CALL**

Roll call confirmed members present as stated above.

**PUBLIC COMMENT**

There were no requests for public comment on items not on the agenda.

**GENERAL BUSINESS**

Mr. Read thanked the attendees for taking the time to come to the special meeting. The meeting had been called in order to recommend to City Council a second lease amendment to contract 2001-133-COS. This amendment would extend the final completion date of the Cholla parcel improvement for the Scottsdale Air Center lease to June 30, 2006.

He reminded the Commission that Council had approved a similar amendment in March 2005. The original lease was executed in November 2001. Scottsdale Air Center opened for business in spring of

2003. The lease required the Scottsdale Air Center to maintain a performance bond equal to the amount of the entire project, with the City of Scottsdale listed as the beneficiary. The City had granted similar extensions in the past. The Scottsdale Air Center was requesting the extension because of delays encountered during the planning process.

Mr. Read noted that some extra materials had been provided to the Commissioners which had not been included in the e-mail he had sent the previous day. These were: the final version of the amendment; a letter from Corporate Jets; and a memo from Randy Grant, Chief Planning Officer, which described the timelines associated with the Scottsdale Air Center's submittals to the Planning Department for the Cholla parcel development. He added that Scottsdale Air Center management was present.

Mr. Marchman spoke of the investment in time and funds that the company had put into the project. The extension was needed in the event that the project encountered any further unforeseen delays, as the buyer felt there was a risk of default. The amendment was a precaution. Resolution of this matter was key to the closing of the sale.

A discussion ensued. Chairman Tinnan expressed the concern that if the lease amendment were to be executed and at the end of the lease extension the project was still not completed, he would need the assurance that the property would return to the City, and that there would be funds to enable the City to complete it.

Chairman Tinnan questioned the applicant about apparent delays on their part. Mr. Marchman explained that work and discussions with City staff had been a continuous process. Ms. O'Connor confirmed this, remarking that the timeline was not unusual and that there were no undue delays. From her conversations with Development Services staff, the outside time frame was reasonable, given the type of construction that remained.

Chairman Tinnan remarked that the amendment should explicitly address what was meant by "completion." Vice Chairman Mack said that the applicant could not be tied to something that was dependent upon the City. Ms. O'Connor stated that the language of the proposed amendment was intended to refer back to the definition of the project in the amended lease. She added that in the future they might want to consider concurrent review on projects of this type to minimize delays, so that the lease imposed responsibilities on the City as well as the tenant.

Commissioner Maxwell expressed his concern that a single-item special meeting had been called with less than 24 hours' notice essentially to further the interests of the applicant with regard to a pending sale.

Mr. O'Hearn explained that the special meeting was needed because the next regular meeting of the Commission was July 13th but the final City Council meeting of the season was scheduled for July 6th. The City Manager had asked the Commission to hold the special meeting because of the timing. She had been told that the applicant could not meet its December 31, 2005 deadline and that secondarily, the pending sale was a factor.

Commissioner Maxwell remarked that the pending sale appeared to be the driving factor in calling a special meeting and that he had concerns with regard to due process. Mr. O'Hearn said that the goal was to have the construction completed as quickly as possible and the purpose of the meeting was to achieve that goal.

Chairman Tinnan asked why the Commission had not been made aware of the pending sale sooner. Mr. Read stated that the Aviation Director's intent had been to advise the Commission of the sale after its completion. Mr. Ross introduced himself and his company, Ross Aviation, to the meeting.

Ms. O'Connor explained that the issue regarding the lease had only come to light the previous day. City Council could, in fact, act without the Commission considering this matter. It was to be on the agenda for the July 6th Council meeting. The packet had been gathered relatively quickly and staff had not intentionally misrepresented the situation.

Chairman Tinnan asked staff to read the body of Mr. Frevola's letter into the record. Mr. Read complied.

Mr. Meyer spoke about the Development Review Board process. The time to get necessary permits and the certificate of occupancy had increased greatly.

Mr. O'Hearn said that City Council would be considering the most expeditious way to get completion on the project. Council wanted to hear the Commission's recommendations on the matter. Chairman Tinnan commented that Council had rebuffed the Commission on other issues recently. He then reviewed the existing lease agreement and first amendment.

Commissioner Maxwell moved to table the matter before the Commission until the regular meeting in August. Vice Chairman Mack seconded the motion. Commissioners Maxwell and Madanick and Vice Chairman Mack voted in favor of the motion. Commissioners Guilfooy and Osborne and Chairman Tinnan voted against the motion, which was defeated.

Commissioner Guilfooy urged that the amendment should reflect time frames after City approvals have been granted, since the developer had no control over the approval process. Chairman Tinnan commented that the City Attorney's office should have requested Commission input before drafting the lease amendment. Commissioner Guilfooy remarked that the City Manager had asked for the Commission's advice and opinions.

Mr. O'Hearn said that it was clear that the Commission's great concern was that the sequence be repeated. He undertook to share this concern with each member of City Council. Although the Commission had reached an impasse with regards to the motion, there had been unanimous agreement on that point. Commissioner Guilfooy said that the issue was broader than this case. They were attempting to fix the process so that it was fair and equally applied.

#### **ADJOURNMENT**

With no further business to discuss, the special meeting of the Scottsdale Airport Advisory Commission was adjourned at 7:32 p.m.

Respectfully submitted,

A-V Tronics, Inc.

**COMMISSION ACTION REPORT****TO: Airport Advisory Commission****FROM: Airport Staff****SUBJECT/PROJECT NAME:** Ratification of Airport  
Aeronautical Business Permit for Just Great Food**Agenda Item No.:** 3**Meeting Date:** 08/10/05**Staff Contact:** Matt Johnson**Phone:** (480) 312-8475**ACTION**

Ratification of Airport Aeronautical Business Permit for Just Great Food to provide off-airport in-flight catering services at the Scottsdale Airport.

**PURPOSE**

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted on the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Just Great Food has requested an Airport Aeronautical Business Permit to provide off-airport in-flight catering services at Scottsdale Airport

**APPLICANT(S)**

Ms. Karen Nester, Owner/Operator  
Just Great Food  
5555 E. Bell Road, #6  
Scottsdale, AZ 85254  
(602) 996-3152

**KEY CONSIDERATIONS**

- Just Great Food has provided the appropriate documentation as required in the Airport Minimum Operating Standards.
- The associated fees are anticipated to generate approximately \$500.00 in annual revenue to the Aviation Enterprise Fund.

Matt Johnson  
Administration Specialist

Attachment(s): (1) Completed Airport Aeronautical Business Permit Form

Action  
Taken

**SCOTTSDALE AIRPORT  
AERONAUTICAL BUSINESS PERMIT**

*(Required to conduct commercial aeronautical activity on the airport)*

Business or activity to be conducted (Check all that apply):

- |  |  |
|--|--|
| <input type="checkbox"/> Aircraft Charter Services                                       | <input type="checkbox"/> Aircraft Washing Service          |
| <input type="checkbox"/> Aircraft Leasing or Rental Services                             | <input type="checkbox"/> Hangar/Shade Leasing Services     |
| <input type="checkbox"/> Aircraft Maintenance and Repair Services                        | <input type="checkbox"/> Flight Training Services          |
| <input type="checkbox"/> Aircraft Management   | <input type="checkbox"/> Fixed Base Operator               |
| <input type="checkbox"/> Aircraft Sales Services   | <input type="checkbox"/> On-Airport Rental Car Concession  |
| <input type="checkbox"/> Aircraft Mobile Maintenance and Repair Services                 | <input type="checkbox"/> Off Airport Rental Car Concession |
| <input type="checkbox"/> Specialized Aircraft Repair Services (list service) _____       |  |
| <input type="checkbox"/> Specialized Commercial Flying Services (list services) _____    |  |
| <input checked="" type="checkbox"/> Other <u>Off-Airport In-Flight Catering Services</u> |  |

**FILE**  
**ABP# 2005-110**

*These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.*

Applicant: Just Great Food

Authorized Representative: Karen Nestor Title: Owner/Operator

Business Address: 5555 E. Bell Road, Suite #6

City, State, Zip: Scottsdale, AZ 85254

Billing Address: 5555 E. Bell Road, Suite #6

City, State, Zip: Scottsdale, AZ 85254

Phone: (work): 602-996-3152 (fax): 602-996-4186 (emergency): 602-380-3916

Email Address: justgreatfood@aol.com

*The Applicant hereby requests the above action(s) from the city for the privilege of conducting commercial aeronautical activities on the airport and/or in the airpark, and in consideration of this request being granted agrees to the following:*

- ( **FEE PAYMENT:** The Applicant agrees to pay all applicable monthly fees on time by the twentieth (20) day of each month, and all required fee including late fees, interest and penalties without deduction of any kind.
- ( **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to only the approved business activity listed above.
- ( **INFORMATION CHANGES:** The Applicant shall notify the Airport Administration Office in writing within fifteen (15) days of any change to the information provided on this form.
- ( **INDEMNIFICATION:** The Applicant shall indemnify the city pursuant to Chapter 5 of the Scottsdale Revised Code.
- ( **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations.

*The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.*

Karen Nestor  
Authorized Representative's Signature

5/27/05  
Date signed

Return Original To: 15800 North Airport Drive, Suite 200, Scottsdale, AZ 85260

SARP (11/79/04) - Orange

\*\*\*\*\* Airport Administration Use Only \*\*\*\*\*

*Indicate documents provided to applicant*

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> City Code - Chapter Five            | <input type="checkbox"/> Airpark Minimum Operating Standards |
| <input type="checkbox"/> Airpark Rule and Regulations                   | <input type="checkbox"/> Airport Wingspan Restriction Map    |
| <input checked="" type="checkbox"/> Airport Rules and Regulations       | <input type="checkbox"/> Receipt for Payment of Fees         |
| <input checked="" type="checkbox"/> Airport Minimum Operating Standards |  |

*Attach copies of applicable documents*

- |  |   |
|--|---|
| <input type="checkbox"/> Lease/License agreement       | <input type="checkbox"/> FAA Certificates               |
| <input type="checkbox"/> Sublease agreement            | <input type="checkbox"/> Certificates of Insurance      |
| <input type="checkbox"/> Airport Driver/Vehicle Permit | <input type="checkbox"/> Business/Privilege Tax License |

\*\*\*\*\*  
AIRPORT DIRECTOR'S COMMENTS

*No stipulations*

Approved by

*Matthew Johnson*  
\_\_\_\_\_  
Airport Director (or designee)

*5/31/05*  
\_\_\_\_\_  
Date signed

AIRPORT ADVISORY COMMISSION'S COMMENTS



## COMMISSION ACTION REPORT

**TO:** Airport Advisory Commission

**FROM:** Airport Staff

**SUBJECT/PROJECT NAME:** Ratification of Airport Aeronautical Business Permit for Great Western Air, L.L.C.

**Agenda Item No.:** 4

**Meeting Date:** 08/10/05

**Staff Contact:** Matt Johnson

**Phone:** (480) 312-8475

### ACTION

Ratification of Airport Aeronautical Business Permit for Great Western Air, L.L.C. to provide aircraft charter services at Scottsdale Airport

### PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted on the airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Great Western Air, L.L.C. has requested an Airport Aeronautical Business Permit to conduct aircraft charter services at Scottsdale Airport.

### APPLICANT(S)

Mr. Andrew Cassetta, President  
Great Western Air, L.L.C.  
14700 N. Airport Drive, Suite 117  
Scottsdale, AZ 85260  
(480) 661-9492

### KEY CONSIDERATIONS

- Great Western Air, L.L.C. has provided the appropriate documentation as required in the Airport Minimum Operating Standards.
- Insurance requirements have been met, naming City of Scottsdale as additional insured.
- This action is not anticipated to result in additional tiedown area demand.
- The associated permit fees are anticipated to generate approximately \$1,800.00 in annual revenue to the Aviation Enterprise Fund.

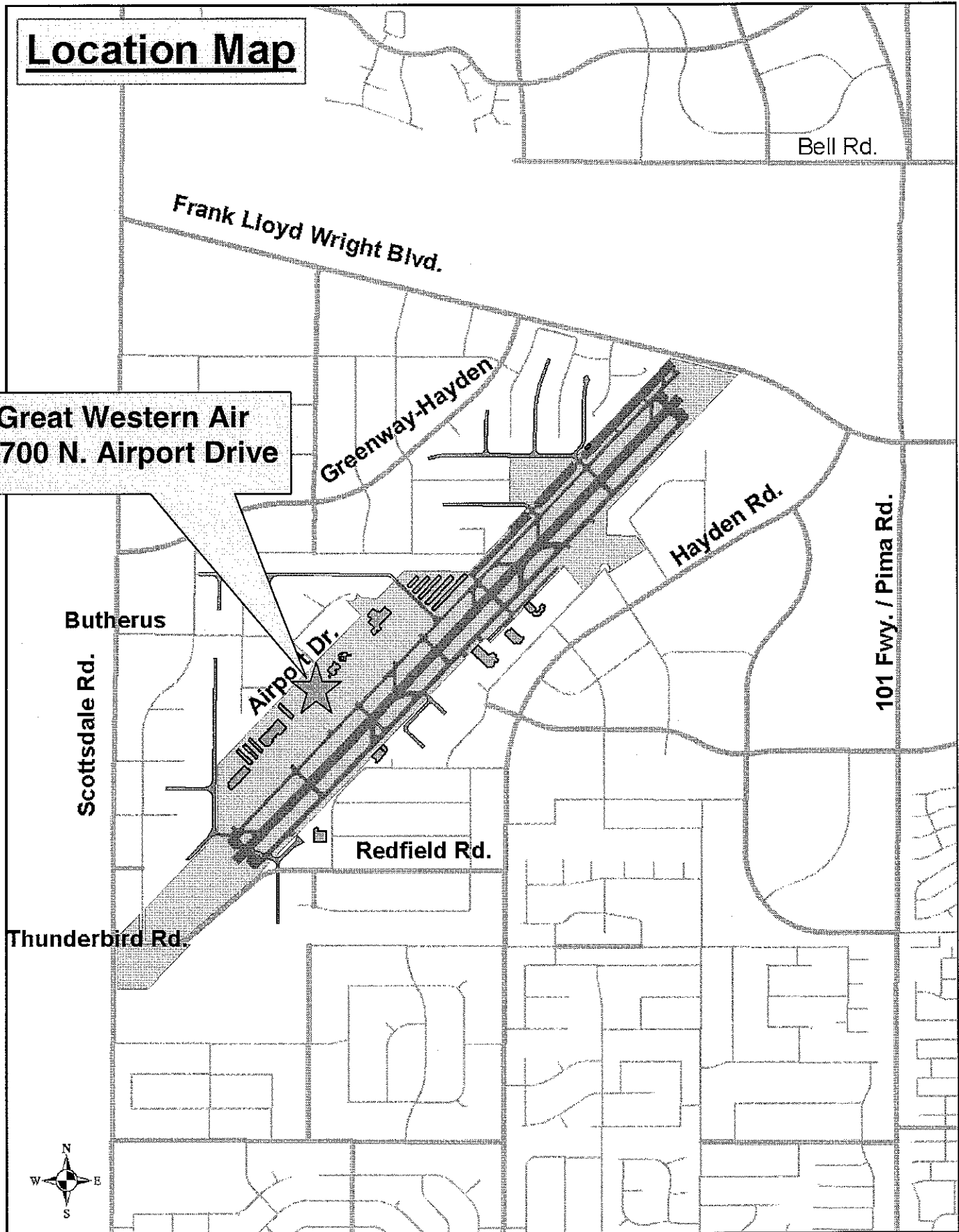
Matt Johnson  
Administration Specialist

Attachment: (1) Completed Airport Aeronautical Business Permit Form

Action  
Taken

# Location Map

**Great Western Air**  
**14700 N. Airport Drive**







# SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT

(Required to conduct commercial aeronautical activity on the airport)

**Business or activity to be conducted (Check all that apply):**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Aircraft Charter Services                         | <input type="checkbox"/> Aircraft Washing Service          |
| <input type="checkbox"/> Aircraft Leasing or Rental Services                          | <input type="checkbox"/> Hangar/Shade Leasing Services     |
| <input type="checkbox"/> Aircraft Maintenance and Repair Services                     | <input type="checkbox"/> Flight Training Services          |
| <input type="checkbox"/> Aircraft Management  | <input type="checkbox"/> Fixed Base Operator               |
| <input type="checkbox"/> Aircraft Sales Services                                      | <input type="checkbox"/> On-Airport Rental Car Concession  |
| <input type="checkbox"/> Aircraft Mobile Maintenance and Repair Services              | <input type="checkbox"/> Off-Airport Rental Car Concession |
| <input type="checkbox"/> Specialized Aircraft Repair Services (list service) _____    |  |
| <input type="checkbox"/> Specialized Commercial Flying Services (list services) _____ |  |
| <input type="checkbox"/> Other _____  |  |

*These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.*

Applicant: Great Western Air, L.L.C.

Authorized Representative: Andrew Cashetta

Title: President

Business Address: 14700 N. Airport Drive, Suite 117

City, State, Zip: Scottsdale, AZ 85260

Billing Address: 13927 E. Kalil Drive

City, State, Zip: Scottsdale, AZ 85259

Phone (work): 480-661-9492 (fax): 623-321-0355 (emergency): 480-391-2801

Email Address: andy@greatwesternair.com

*The Applicant hereby requests the above action(s) from the city for the privilege of conducting commercial aeronautical activities on the airport and/or in the airpark, and in consideration of this request being granted agrees to the following:*

- ( **FEE PAYMENT:** The Applicant agrees to pay all applicable monthly fees on time by the twentieth (20) day of each month, and all required fee including late fees, interest and penalties without deduction of any kind.
- ( **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to only the approved business activity listed above.
- ( **INFORMATION CHANGES:** The Applicant shall notify the Airport Administration Office in writing within fifteen (15) days of any change to the information provided on this form.
- ( **INDEMNIFICATION:** The Applicant shall indemnify the city pursuant to Chapter 5 of the Scottsdale Revised Code.
- ( **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations.

*The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit*

  
Authorized Representative's Signature

5/25/05  
Date signed

\*\*\*\*\* Airport Administration Use Only \*\*\*\*\*

*Indicate documents provided to applicant*

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> City Code - Chapter Five            | <input type="checkbox"/> Airpark Minimum Operating Standards |
| <input type="checkbox"/> Airpark Rule and Regulations                   | <input type="checkbox"/> Airport Wingspan Restriction Map    |
| <input checked="" type="checkbox"/> Airport Rules and Regulations       | <input type="checkbox"/> Receipt for Payment of Fees         |
| <input checked="" type="checkbox"/> Airport Minimum Operating Standards |  |

*Attach copies of applicable documents*

- |  |  |
|--|--|
| <input type="checkbox"/> Lease/License agreement       | <input checked="" type="checkbox"/> FAA Certificates               |
| <input checked="" type="checkbox"/> Sublease agreement | <input checked="" type="checkbox"/> Certificates of Insurance      |
| <input type="checkbox"/> Airport Driver/Vehicle Permit | <input checked="" type="checkbox"/> Business/Privilege Tax License |

\*\*\*\*\*  
AIRPORT DIRECTOR'S COMMENTS

No Stipulations

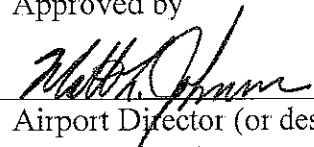
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Approved by



Airport Director (or designee)

6/2/05  
Date signed

AIRPORT ADVISORY COMMISSION'S COMMENTS

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**COMMISSION ACTION REPORT****TO: Airport Advisory Commission****FROM: Airport Staff****SUBJECT/PROJECT NAME:** Ratification of Airport  
Aeronautical Business Permit for West Jet Aircraft,  
L.L.C.**Agenda Item No.:** 5**Meeting Date:** 08/10/05**Staff Contact:** Matt Johnson**Phone:** (480) 312-8475**ACTION**

Ratification of Airport Aeronautical Business Permit for West Jet Aircraft, L.L.C. to provide aircraft charter, management, and sales services at Scottsdale Airport.

**PURPOSE**

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted on the airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. West Jet Aircraft, L.L.C. has requested an Airport Aeronautical Business Permit to conduct aircraft charter, management, and sales services at Scottsdale Airport.

**APPLICANT(S)**

Mr. Scott Bolzan, Member  
West Jet Aircraft, L.L.C.  
15115 N. Airport Drive, Suite 11  
Scottsdale, AZ 85260  
(480) 998-3366

**KEY CONSIDERATIONS**

- West Jet Aircraft, L.L.C. has provided the appropriate documentation as required in the Airport Minimum Operating Standards.
- Insurance requirements have been met, naming City of Scottsdale as additional insured.
- This action is not anticipated to result in additional tiedown area demand.
- The associated permit fees are anticipated to generate approximately \$3,000.00 in annual revenue to the Aviation Enterprise Fund.

Matt Johnson  
Administration Specialist

Attachment: (1) Completed Airport Aeronautical Business Permit Form

Action  
Taken

## Location Map

**West Jet Aircraft  
15115 N. Airport Drive**

Bell Rd.

Frank Lloyd Wright Blvd.

Greenway-Hayden

Hayden Rd.

101 Fwy. / Pima Rd.

Butherus

Scottsdale Rd.

Airport Dr.

Redfield Rd.

Thunderbird Rd.





# SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT

(Required to conduct commercial aeronautical activity on the airport)

## Business or activity to be conducted (Check all that apply):

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Aircraft Charter Services                         | <input type="checkbox"/> Aircraft Washing Service          |
| <input type="checkbox"/> Aircraft Leasing or Rental Services                          | <input type="checkbox"/> Hangar/Shade Leasing Services     |
| <input type="checkbox"/> Aircraft Maintenance and Repair Services                     | <input type="checkbox"/> Flight Training Services          |
| <input checked="" type="checkbox"/> Aircraft Management                               | <input type="checkbox"/> Fixed Base Operator               |
| <input checked="" type="checkbox"/> Aircraft Sales Services                           | <input type="checkbox"/> On-Airport Rental Car Concession  |
| <input type="checkbox"/> Aircraft Mobile Maintenance and Repair Services              | <input type="checkbox"/> Off-Airport Rental Car Concession |
| <input type="checkbox"/> Specialized Aircraft Repair Services (list service) _____    |  |
| <input type="checkbox"/> Specialized Commercial Flying Services (list services) _____ |  |
| <input type="checkbox"/> Other _____  |  |

*These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.*

Applicant: West Jet Aircraft, L.L.C.

Authorized Representative: Scott Bolzan Title: Member

Business Address: 15115 N. Airport Drive, Suite 11

City, State, Zip: Scottsdale, AZ 85260

Billing Address: 15115 N. Airport Drive, Suite 11

City, State, Zip: Scottsdale, AZ 85260

Phone (work): 480-998-3366 (fax): 480-998-3301 (emergency): 480-227-3478

Email Address: westjet@cox.net

*The Applicant hereby requests the above action(s) from the city for the privilege of conducting commercial aeronautical activities on the airport and/or in the airpark, and in consideration of this request being granted agrees to the following:*

- ( **FEE PAYMENT:** The Applicant agrees to pay all applicable monthly fees on time by the twentieth (20) day of each month; and all required fee including late fees, interest and penalties without deduction of any kind
- ( **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to only the approved business activity listed above.
- ( **INFORMATION CHANGES:** The Applicant shall notify the Airport Administration Office in writing within fifteen (15) days of any change to the information provided on this form
- ( **INDEMNIFICATION:** The Applicant shall indemnify the city pursuant to Chapter 5 of the Scottsdale Revised Code
- ( **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations

*The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit*

Authorized Representative's Signature

4-7-05  
Date signed

\*\*\*\*\* Airport Administration Use Only \*\*\*\*\*

*Indicate documents provided to applicant*

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> City Code - Chapter Five            | <input type="checkbox"/> Airpark Minimum Operating Standards |
| <input type="checkbox"/> Airpark Rule and Regulations                   | <input type="checkbox"/> Airport Wingspan Restriction Map    |
| <input checked="" type="checkbox"/> Airport Rules and Regulations       | <input type="checkbox"/> Receipt for Payment of Fees         |
| <input checked="" type="checkbox"/> Airport Minimum Operating Standards |  |

*Attach copies of applicable documents*

- |   |  |
|---|--|
| <input type="checkbox"/> Lease/License agreement                  | <input type="checkbox"/> FAA Certificates                          |
| <input checked="" type="checkbox"/> Sublease agreement            | <input checked="" type="checkbox"/> Certificates of Insurance      |
| <input checked="" type="checkbox"/> Airport Driver/Vehicle Permit | <input checked="" type="checkbox"/> Business/Privilege Tax License |

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AIRPORT DIRECTOR'S COMMENTS

No Stipulations

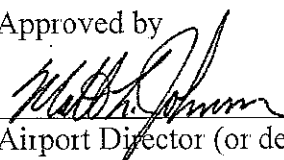
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Approved by

  
Airport Director (or designee)

  
Date signed

AIRPORT ADVISORY COMMISSION'S COMMENTS

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**COMMISSION INFORMATION REPORT****TO: Airport Advisory Commission****FROM: Airport Staff****SUBJECT/PROJECT NAME:** Airport / Airpark  
Aeronautical Business Permit Additions, Cancellations,  
and Revocations**Agenda Item No.:** 6**Meeting Date:** 08/10/05**Staff Contact::** Matt Johnson**Phone:** (480) 312-8475**INFORMATIONAL**

Review of Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.

**PURPOSE**

Per the request of the Airport Advisory Commission, a report will be provided on a monthly basis indicating additions, cancellations, and revocations of Airport and Airpark Aeronautical Business Permits.

**KEY CONSIDERATIONS**

- Attached is a current monthly tenant list of permittees.
- List will provide what type of aeronautical activity the business is conducting at the Airport/Airpark and contact information.
- Any additions, cancellations, and revocations will be highlighted on the tenant list.
  - Green indicates a new permittee
  - Yellow indicates a cancellation
  - Red indicates a revocation

Matt Johnson  
Administration Specialist

Attachment: (1) Current Permittee List

**Airport / Airpark Permittees and Major Tenants  
July 2005**

<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATED</b>	<b>PHONE</b>	<b>FAX</b>
AEROCARE	AIRCRAFT WASHING	MOBILE	480-513-4350	N/A
AERO JET SERVICES	AIRCRAFT CHARTER/MGMT.	AIRPARK	480-922-7441	480-922-8297
AIR COMMERCE CENTER	OFFICE/HANGAR RENTAL	ACC	480-483-1985	480-483-1726
AIR GOURMET SCOTTSDALE	IN FLIGHT CATERING	MOBILE	480-314-4688	480-314-4699
AIRPARK PARTNERS LLC	HANGAR/SHADE LEASING	AIRPARK	480-585-7234	480-443-1726
AIR SERVICES INTERNATIONAL	HELICOPTER MTC. AND REPAIR	AIRPARK	480-948-2150	480-443-4987
AJ'S FINE FOODS	IN-FLIGHT CATERING	MOBILE	480-563-5070	490-949-2835
ALAMO/NATIONAL CAR RENTAL	CAR RENTALS	TERM	480-948-4884	480-948-7444
ALLIANCE AIRCRAFT SERVICES	A/C LEASING/RENTAL & TRNG	ABC	480-312-2765	480-614-1166
ARC AVIATION	A/C RENTAL/TRAINING/MGMT.	TERM	480-922-2723	480-922-5653
ARINC	AIRCRAFT MTC. AND REPAIR	SAC	719-550-8880	719-550-8883
ARIZONA FLIGHT WORKS	A/C LEASING/FLIGHT TRAINING	ACC	480-948-8017	480-948-9466
ARIZONA PIPER, LLC	A/C SALES SERVICES	SFBO	480-214-0440	480-214-0441
ARIZONA WING WAXERS	AIRCRAFT WASHING	MOBILE	480-354-8027	480-984-3047
AVIATION DREAM WORKS INC	A/C SALES & MANAGEMENT	AIRPARK	480-998-4571	480-998-4572
AVIS RENT A CAR SYSTEMS INC.	CAR RENTALS	AIRPARK	480-948-4993	602-273-3215
B & R INVESTMENTS	HANGAR/SHADE LEASING	ACC	480-483-1985	480-483-1726
BALSON INVESTMENTS	HANGAR/SHADE LEASING	AIRPARK	480-922-9945	480-922-0839
BANCORP SERVICES	A/C SALES, MANAGEMENT & HANGAR/SHADE LEASING	AIRPARK	480-624-9017	480-624-9091
BARRON THOMAS	AIRCRAFT SALES	CJAC	480-951-6207	480-951-6229
BASHA'S INC./AJ'S FINE FOODS	IN FLIGHT CATERING	MOBILE	480-990-2484	480-949-2835
BATES FAMILY TRUST	HANGAR/SHADE LEASING	AIRPARK	480-443-8287	480-443-8385
BCO, LLC	HANGAR/SHADE LEASING	AIRPARK	480-922-0490	480-922-0839
BIG SKY, LLC	HANGAR/SHADE LEASING	AIRPARK	480-609-4300	480-609-4344
BLUE FIG, THE	RESTAURANT	TERM	480-948-8585	602-569-1296
BONESTEEL, JUNE	FLIGHT TRAINING	CJAC	602-569-0200	480-569-1296
BRAINWASH LLC	HANGAR/SHADE LEASING	AIRPARK	480-609-1109	480-609-1159
BRO, KENT & BETSY	HANGAR/SHADE LEASING	AIRPARK	480-948-8955	480-948-8645
BUDGET RENT A CAR	CAR RENTALS	AIRPARK	602-683-9244	602-267-9504
BUSINESS AIRCRAFT MGMT	A/C SALES, MGMT, CHARTER	AIRPORT	480-905-8659	480-905-9365
CHALPIN FAMILY ENTERPRISES	HANGAR/SHADE LEASING	AIRPARK	480-951-9000	480-951-0991
CHEYENNE CHARTER, INC.	AIRCRAFT CHARTER SERVICES	AIRPARK	480-556-1527	N/A
CRM AIRLINE TRAINING CENTER	FLIGHT TRAINING	ACC	480-948-8017	480-948-9466
CORPORATE JETS	FIXED BASE OPERATOR (FBO)	CJ	480-948-2400	480-948-3874
CORPORATE JETS AVIATION	OFFICE/HANGAR RENTAL	CJAC	480-948-2400	480-948-3874
CREATIVE AIR, LLC	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
DALLAS AIRMOTIVE	A/C TURBINE ENGINE REPAIR	AIRPARK	480-905-8788	480-905-8786
DESERT PEAK AVIATION	SPECIALIZED COM'L. FLYING	MOBILE	602-954-9264	602-954-9264
DUNCAN AVIONICS	AVIONICS REPAIR	SFBO	480-922-3575	480-951-9234
E & J AVIATION	AIRCRAFT MAINTENANCE	MOBILE	602-270-5250	602-840-5598
EAGLE PRODUCE LTD.	HANGAR/SHADE LEASING	AIRPARK	480-998-1444	480-951-1392
ELSE EMOFF LIVING TRUST	HANGAR/SHADE LEASING	AIRPARK	480-991-7272	480-483-7674
ENTERPRISE RENT-A-CAR	CAR RENTAL	AIRPARK	480-315-8051	480-315-1938
EXECUTIVE AIRCRAFT MTC.	A/C MAINTENANCE	SFBO	480-991-0900	480-991-3067
EXECUTIVE FLIGHT SERVICES	A/C SALES	ACC	480-922-8681	480-951-4868
EXTREME HOLDINGS, INC.	A/C MANAGEMENT	AIRPARK	480-922-8681	480-951-4868
FAA CONTROL TOWER	CONTROL TOWER	TOWER	602-640-2600	N/A
FLIGHTWORKS MAINTENANCE	A/C MAINTENANCE & REPAIR	ACC	480-348-0223	480-348-0226
FLIGHTWORKS EXECUTVE CHARTER, INC.	A/C CHARTER SERVICES	AIRPARK	480-348-0223	480-348-0226



FOUNDERS CORPORATE CTR.	HANGAR/SHADE LEASING	AIRPARK	480-922-0460	480-483-8409
GEMINI AIR GROUP	AIRCRAFT MANAGEMENT SVCS	AIRPARK	480-991-5387	480-991-3373
GRAND CANYON AIRLINES	SCENIC CHARTER TOURS	TERM	480-443-1927	480-443-1947
GRAYSTAR CORPRATION	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
GREENWAY HANGARS/SHADES	HANGAR/SHADE RENTAL	AIRPORT	480-990-1156	480-990-1156
HERTZ RENT-A-CAR	CAR RENTALS	TERM	480-609-6657	480-609-4318
JASON'S DELI	IN FLIGHT CATERING	MOBILE	480-443-3811	480-443-9718
JET PROS, LLC	CHARTER/BROKERAGE	MOBILE	480-444-2452	480-575-9920
JETS ONLY	AIRCRAFT MANAGEMENT SVCS	AIRPARK	602-549-4549	480-659-6051
JMC AVIATION	AIRCRAFT SALES	AIRPARK	480-315-0829	480-315-0863
JOC, INC.	HANGAR/SHADE LEASING	AIRPARK	574-232-8213	574-232-8223
L & B MANAGEMENT	HANGAR/SHADE LEASING SVCS	AIRPARK	480-483-1985	480-483-1726
LAUCHNER, J.B.	AIRCRAFT SALES	AIRPARK	480-348-0715	480-348-0713
MOBILE INN ASSOCIATES, LP.	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
NELSON, ROBERT	HANGAR/SHADE LEASING	AIRPARK	480-991-1085	480-991-2393
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AIRPARK	360-653-4266	360-659-4216
PACIFIC REALTY HOLDINGS LTD.	HANGAR/SHADE LEASING	AIRPARK	480-951-1212	480-951-3027
PAR DEVELOPMENT, LLC	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
PAULSEN HANGAR, LLC	HANGAR/SHADE LEASING SVCS	AIRPARK	480-991-5336	480-991-5537
PINNACLE AIR GROUP	AIRCRAFT MGMT & CHARTER	ACC	480-998-8989	480-922-6566
PINNACLE AVIATION	AIRCRAFT SALES	ACC	480-998-8989	480-922-6566
PLO PROPERTIES, LLC	HANGAR/SHADE LEASING	AIRPARK	480-948-3789	480-948-3610
PLUS 5 SPORT AERO	FLIGHT TRAINING	SFBO	602-971-3991	602-971-3896
PRAGMATIC AVIATION	HANGAR/SHADE LEASING	AIRPARK	480-515-1411	480-563-8959
QUANTUM HELICOPTERS	HELICOPTER TRAINING	AIRPARK	480-814-8118	480-814-8737
REMINGTON'S CATERING	IN FLIGHT CATERING	MOBILE	480-951-5149	480-951-5152
RUSSELL, ROBERT R. (RUSSCOR)	HANGAR/SHADE LEASING	AIRPARK	480-951-0055	480-951-2211
SABENA AIRLINE TRAINING	FLIGHT TRAINING	ACC	480-948-4515	480-443-8861
SALSMAN, CARL	AIRCRAFT SALES	ABC	480-951-6270	480-951-6272
SAWYER AVIATION TRAINING	A/C RENTAL & FLIGHT TRAINING	SFBO	480-922-5221	480-922-5341
SAWYER CHARTER SERVICE	SALES & CHARTER	TERM	480-922-2723	480-922-5653
SCOTTSDALE AIRCENTER	FIXED BASE OPERATOR (FBO)	SAC	480-951-2525	480-951-2595
SCOTTSDALE AIRPARK FUND II	HANGAR/SHADE LEASING	AIRPARK	480-609-3936	480-596-1951
SCOTTSDALE FBO	FIXED BASE OPERATOR (FBO)	SFBO	480-443-7205	480-948-3874
SCOTTSDALE FLIGHT ACADEMY	A/C LEASING/RENTAL/TRAINING	ACC	480-948-0915	480-951-4868
SCOTTSDALE FLYERS	AIRCRAFT CHARTER MGMT.	ACC	480-922-8681	480-951-4868
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	AIRPARK	480-797-1522	480-659-6051
SCOTTSDALE HELICOPTERS INC	FLIGHT TRAINING	AIRPARK	480-451-0413	480-951-6287
SCOTTSDALE PILOT SHOP	PILOT SHOP	ABC	480-948-8994	480-948-8995
SIMCON TRAINING CENTER	SPECIALIZED FLIGHT TRAINING	AIRPARK	480-905-3040	480-951-2709
SKY PEAK LLC	HANGAR/SHADE LEASING	AIRPARK	480-483-8107	480-483-8172
SOMETHING SPECIAL CATERING	IN FLIGHT CATERING	MOBILE	480-595-8512	480-575-9218
SONORAN CHARTERS LLC	AIRCRAFT CHARTER	AIRPARK	480-998-4849	480-998-4628
SOUTHWEST FLIGHT CENTER	TRAINING/RENTALS, MAINT/REP	ABC/APK	480-991-2880	480-991-2968
SOUTHWEST JET AVIATION	A/C SALES, CHARTER, MGMT.	AIRPARK	480-991-7076	480-991-8511
SOUTHWEST JET CORP. CENTER	HANGAR/SHADE LEASING	AIRPARK	480-991-7076	480-991-8511
SPIRIT ROTORCRAFT, L.L.C.	A/C LEASING / FLIGHT TRAINING	ABC	602-540-7093	602-216-9478
SUNFARE, L.L.C.	IN FLIGHT CATERING	MOBILE	623-582-0588	623-587-6056
SWIFT AVIATION SERVICES	MTC/REPAIR, AVIONICS	MOBILE	602-273-3770	602-244-2076
TANGO2 AVIATION, INC.	A/C LEASING/RENTAL/TRAINING	ABC	602-708-2040	N/A
THUNDERBIRD PROPERTIES	HANGAR/SHADE LEASING	AIRPARK	480-998-7476	480-998-9390
TURBO NATIONAL	AIRCRAFT SALES	SAC	480-948-1993	480-991-2363
UNIVERSAL HELICOPTERS INC.	TRAINING, LEASING/PHOTO	CJAC	480-951-6283	480-951-6285

US AVIONICS	AVIONIC SALES/REPAIR	AIRPARK	480-948-2620	480-948-0334
US CUSTOMS	FEDERAL CUSTOMS OFFICE	ABC	480-312-8483	480-312-8485
VERIDIAN AVIATION	AIRCRAFT MANAGEMENT	ABC	480-922-1333	480-922-1326
WALLACE HOLDINGS, LLC	HANGAR/SHADE LEASING	AIRPARK	480-998-8861	480-998-0388
WARREN, JAMES	HANGAR/SHADE LEASING	AIRPARK	650-529-9591	650-529-9592
WEST COAST WASH STATION	AIRCRAFT WASHING	MOBILE	602-237-3811	N/A
WESTCOR AVIATION	CHARTER/HELO MAINTENANCE/ HANGAR/SHADE LEASING	AIRPARK	480-991-6558	480-991-7827
WINDMILL INNS OF AMERICA	HANGAR/SHADE LEASING	AIRPARK	480-443-0909	480-443-7635
15230 N. 75 <sup>TH</sup> STREET	HANGAR/SHADE LEASING	AIRPARK	602-955-3500	602-955-2828

ABC = Aviation Business Center, 15041 N. Airport Drive, Scottsdale, AZ 85260  
 ACC = Air Commerce Center, 14605 N. Airport Drive, Scottsdale, AZ 85260  
 AIRPARK = Various approved Airpark business locations  
 CJ = Corporate Jets, Inc., 14600 N. Airport Drive, Scottsdale, AZ 85260  
 CJAC = Corporate Jets Aviation Center, 14700 N. Airport Drive, Scottsdale, AZ 85260  
 SAC = Scottsdale Air Center, 15290 N. 78<sup>th</sup> Way, Scottsdale, AZ 85260  
 SFBO = Scottsdale FBO, 15115 N. Airport Drive, Scottsdale, AZ 85260  
 TERM = Scottsdale Airport Terminal, 15000 N. Airport Drive, Scottsdale, AZ 85260  
 TOWER = FAA Air Traffic Control Tower, 14960 N. 78<sup>th</sup> Way, Scottsdale, AZ 85260



**COMMISSION INFORMATION REPORT**

**TO:** Airport Advisory Commission

**FROM:** Airport Staff

**SUBJECT/PROJECT NAME:** Review of Open Meeting  
Law

**Agenda Item No.:** 7

**Meeting Date:** 08/10/05

**Staff Contact:** Scott Gray

**Phone:** (480) 312-7735

**INFORMATIONAL**

Review and discussion of the Open Meeting Law presented by the Assistant City Attorney.

Scott T. Gray, C.M., C.A.E.  
Aviation Director



## COMMISSION ACTION REPORT

TO: Airport Advisory Commission

FROM: Airport Staff

SUBJECT/PROJECT NAME: Consider Adoption of Resolution No. 6714 Authorizing Intergovernmental Agreements 2005-140-COS, 2005-141-COS, with the Federal Aviation Administration (FAA) and the Arizona Department of Transportation (ADOT) for the Northwest Perimeter Blast Wall Project and Portable Noise Monitors.

Agenda Item No.: 8

Meeting Date: 08/10/05

Staff Contact: Gary Mascaro

Phone: (480) 312-7612

### ACTION

Airport Advisory Commission considers recommending that the City Council:

ADOPT Resolution No. 6714, authorizing IGA No 2005-140-COS with the Federal Aviation Administration (FAA) and authorizing IGA No 2005-141-COS with the Arizona Department of Transportation – Aeronautics (ADOT) for the Northwest Perimeter Blast Wall project

### PURPOSE

These two airport improvement grants will fund the project # 06PB003 (Scottsdale Airport Northwest Perimeter Blast Wall) These grants involve the design, construction, and construction administration of a 600 ft. long 15 ft high blast wall adjacent to northwest side of the airport runway to reduce impact of ground jet blast hazard on commercial and industrial properties adjoining the airport and replacement of six (6) 25 ft tall light poles. The grants will also include funding for Portable Noise Monitors. The FAA and ADOT give higher priority to airport projects that have been designed before the grant allocation selections are made

### KEY CONSIDERATIONS

- FAA and ADOT grants are now based on bids prior to issuance of the grant agreement.
- One (1) FAA Airport Development grant (totaling \$356,951) and ADOT – Aeronautics grant (totaling \$9,393) will fund most of the costs. The City grant match of \$9,394 will be funded by Aviation Enterprise funds. The grants will be used for all projects described above that were approved in the FY 2006 Airport Capital Improvement Program.
- Three (3) portable noise monitors were identified to be purchased in the 1997 and 2005 approved CFR 14 Part 150 Noise Compatibility Study

Gary P. Mascaro, C M , C A E  
Assistant Aviation Director

Attachment(s): (1) Resolution No. 6714  
(2) FAA Grant Tentative Allocation Letter  
(3) ADOT Grant Tentative Allocation Letter

Action  
Taken

RESOLUTION NO. 6714

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, MARICOPA COUNTY, ARIZONA, AUTHORIZING THE ACCEPTANCE OF AIRPORT DEVELOPMENT GRANTS FROM THE FEDERAL AVIATION ADMINISTRATION AND THE ARIZONA DEPARTMENT OF TRANSPORTATION AND AUTHORIZING THE MAYOR TO EXECUTE INTERGOVERNMENTAL AGREEMENTS FOR THE ACCEPTANCE OF SUCH GRANTS

WHEREAS, Arizona Revised Statutes § 11-951 *et seq.* provide that public agencies may enter into intergovernmental agreements for joint or cooperative action; and

WHEREAS, Article I, Section 3-1 of the Charter of the City of Scottsdale authorizes the City to enter into intergovernmental agreements with various public agencies; and

WHEREAS, the City desires funds from the United States of America, Federal Aviation Administration, and the Arizona Department of Transportation for the purposes of airport planning and development.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Scottsdale, Arizona, as follows:

Section 1 The City hereby accepts an Airport Development Grant from the Federal Aviation Administration in the amount of \$356,951 for the purpose of design and construction of the airport perimeter blast wall, and the purchase of portable noise monitors.

Section 2 Mary Manross, Mayor, is hereby authorized and directed to execute, on behalf of the City of Scottsdale, Agreement No. 2005-140-COS, entitled "Grant Agreement," between the City and the Federal Aviation Administration for the purpose of accepting said grant.

Section 3 The City hereby accepts an Airport Development Grant from the Arizona Department of Transportation in the amount of \$9,393 for the purpose of design and construction of the airport perimeter blast wall, and the purchase of portable noise monitors.

Section 4 Mary Manross, Mayor, is hereby authorized and directed to execute, on behalf of the City of Scottsdale, Agreement No. 2005-141-COS, entitled "Grant Agreement," between the City and the Arizona Department of Transportation for the purpose of accepting said grant.

PASSED AND ADOPTED by the Council of the City of Scottsdale this 29th day of August, 2005.

CITY OF SCOTTSDALE, an  
Arizona municipal corporation

ATTEST:

\_\_\_\_\_  
Mary Manross, Mayor

\_\_\_\_\_  
Carolyn Jagger, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Deborah Robberson, Acting City Attorney



U.S Department  
of Transportation

**Federal Aviation  
Administration**

Western-Pacific Region  
Airports Division

P.O. Box 92007  
Los Angeles, CA 90009-2007

March 14, 2005

Scott T. Gray  
Aviation Director  
City of Scottsdale  
15000 North Airport Drive  
Scottsdale, AZ 85260-2475

Dear Mr. Gray:

**Scottsdale Airport (SDL)  
AIP No. 3-04-0032-21-2005  
Tentative Allocation**

In response to the request of the **City of Scottsdale**, it is a pleasure to advise you that the Federal Aviation Administration (FAA) has allocated **\$315,000.00** under the fiscal year 2005 Airport Improvement Program for further development of **Scottsdale Airport**. This project, designated AIP **3-04-0032-21-2005**, is programmed only for the following specific development:

- |   |                                     |
|---|-------------------------------------|
| 1. Install Perimeter Blast Fence<br>(Approx. 650 Linear Feet x 15 Feet)<br>north of Runway 21 Approach. | \$240,000.00                        |
| 2. Acquire Portable Noise Monitors<br>(3 Each)  | <u>\$ 75,000.00</u><br>\$315,000.00 |

This allocation of federal funds is the first step leading to the issuance of a grant offer. The issuance of a grant offer is contingent upon the fact that all applicable federal requirements have been met.

A representative of our office may contact your airport representative in a few days for the purpose of assuring a clear understanding of all requirements, to establish a realistic work schedule for the project, and to fix a firm date for the acceptance of the grant offer.

Sincerely,

*for* *Margie Drilling*  
Alice C. Clark  
Acting Supervisor  
Arizona Standards Section



Janet Napolitano  
Governor

Victor M. Mendez  
Director

cc. C. Read  
7-19-05

## Arizona Department of Transportation

### Aeronautics Division

Post Office Box 13588 Phoenix, Arizona 85002-3588

Barclay Dick  
Division Director

July 14, 2005

Mr. Scott Gray  
Scottsdale Airport Director  
15000 North Airport Drive  
Scottsdale, Arizona 85260

Re: ADOT Matching Funds for Federal Grant AIP 21

Dear Scott:

The Arizona Department of Transportation, Aeronautics Division has a long-standing policy of funding one-half of the sponsor's share of an FAA Airport Improvement Grant (AIP). Your request for a State Matching Grant to AIP 3-04-0032-21 to "Install Perimeter Blast Fence & Acquire Portable Noise Monitors" will be scheduled to go to the State Transportation Board when all the federal requirements have been met. The Aeronautics Division will recommend approval of these projects at that time providing that State funding is available. The State Transportation Board has approved all requests for State matching funds for FAA grants for over 20 years.

If you have any questions, please contact me at [esuserud@dot.state.az.us](mailto:esuserud@dot.state.az.us) or 602-294-9144.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Suserud", written over a horizontal line.

Ed Suserud  
Airport Projects Manager





## COMMISSION ACTION REPORT

TO: Airport Advisory Commission

FROM: Airport Staff

SUBJECT/PROJECT NAME: Authorization of Bid  
Award No 06PB003 to AJ Roberts Industrial, Inc., the  
Successful Responsive Bidder for the Northwest  
Perimeter Blast Wall Project

Agenda Item No.: 9

Meeting Date: 08/10/05

Staff Contact: Gary Mascaro

Phone: (480) 312-7612

### ACTION

Airport Advisory Commission considers recommending that the City Council:

AUTHORIZE Bid Award No. 06PB003 (Scottsdale Airport Northwest Perimeter Blast Wall) to AJ Roberts Industrial, Inc., the successful responsive bidder, in the amount of \$247,646 00.

### PURPOSE

Construct a 600 ft. long, 15 ft high, blast wall adjacent to the northwest side of the airport runway to reduce the impact of ground jet blast hazard on commercial and industrial properties adjoining the airport, and to replace six (6) 25 ft tall light poles

<u>BIDDERS</u>	<u>TOTAL BID</u>
AJ Roberts Industrial, Inc	\$ 247,646 00
Klondyke, Inc.	\$ 331,940 00
S & S Paving and Construction	\$ 319,295 00
Woodruff Construction	\$ 329,635 00
Concast Corporation	\$ 260,980 00

The successful responsive bidder meets the requirements set forth in the specifications and contract documents. The Federal Aviation Administration and the Arizona Department of Transportation concur with this bid award

The Purchasing Director has concurred with the identification of the successful responsive bidder, and confirms that the procurement procedures provided by City Code and requirements set forth in the specifications and contract documents were followed

### KEY CONSIDERATIONS

- FAA (95%), ADOT-Aeronautics (2.5%), and Aviation Enterprise Fund (2.5%) will fund this project.
- The project is anticipated to begin in mid-September and should be completed in December.
- There will be no anticipated apron, taxiway, or runway closures
- The Airport Advisory Commission voted unanimously that the property owners and the City get together to work out a resolution to the blast fence issue

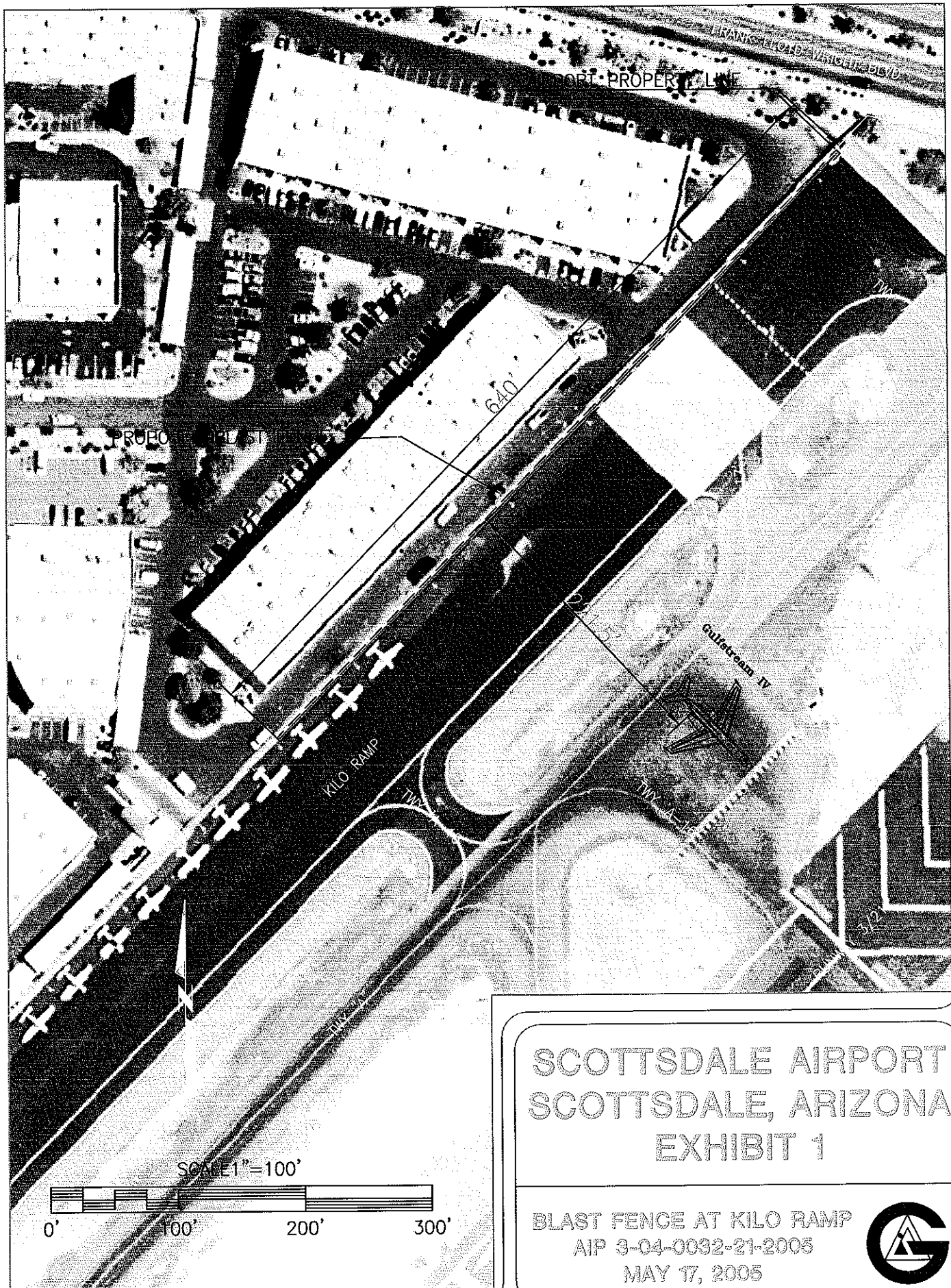
Gary P. Mascaro, C M , C A E.  
Assistant Aviation Director

Attachment(s): 1) Northwest Blast Wall Vicinity Map  
2) Bid Tabulation

Action  
Taken



FILE NAME: k:\0\0\326\74\74 Exhibit 1.DWG  
DATE PLOTTED: 5-17-05



**SCOTTSDALE AIRPORT**  
PERIMETER BLAST FENCE NORTH RUNWAY 21

**BID TABULATION**

Bid Date: August 8th, 2005

Item No.	Spec No.	Item	Quantity	Unit	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
AIRPORT PERIMETER BLAST FENCE												
1	P-101	Contractor Quality Control Program	1	LS	2,500.00	\$ 2,500.00	\$ 4,200.00	\$ 4,200.00	\$ 4,000.00	\$ 4,000.00	\$ 9,249.00	\$ 9,249.00
2	P-102	Mobilization	1	LS	3,000.00	\$ 3,000.00	\$ 7,280.00	\$ 7,280.00	\$ 7,000.00	\$ 7,000.00	\$ 4,000.00	\$ 4,000.00
3	P-103	Removal of Structures and Obstructions	1	LS	2,500.00	\$ 2,500.00	\$ 8,229.00	\$ 8,229.00	\$ 10,000.00	\$ 10,000.00	\$ 35,128.00	\$ 35,128.00
4	P-104	Miscellaneous Utility Relocation	1	Allowance	15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
5	P-105	Temporary Signage and Traffic Control	1	LS	3,000.00	\$ 3,000.00	\$ 5,936.00	\$ 5,936.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
6		15' Perimeter Blast Fence	640	LF	211.00	\$ 135,040.00	244.18	\$ 156,275.20	401.00	\$ 256,640.00	301.46	\$ 192,934.40
7		Apron Security Light	7	EA	3,250.00	\$ 22,750.00	5,216.86	\$ 36,518.02	3,500.00	\$ 24,500.00	7,234.43	\$ 50,641.01
8		2" PVC Conduit With Conductor	700	LF	11.00	\$ 7,700.00	16.56	\$ 11,592.00	10.00	\$ 7,000.00	5.14	\$ 3,598.00
9		Relocate 2" Copper Water Line	200	LF	22.00	\$ 4,400.00	13.09	\$ 2,618.00	14.00	\$ 2,800.00	18.72	\$ 3,744.00
							\$ -	\$ -	\$ -		\$ -	\$ -
BID TOTAL					TOTAL	\$ 195,890.00	TOTAL	\$ 247,648.22	TOTAL	\$ 331,940.00	TOTAL	\$ 319,294.41
					BID FORM TOTAL			\$ 247,646.00	\$ 331,940.00	\$ 319,295.00		
1 BID BOND ENCLOSED												
2 EEO CLAUSE												
3 CERTIFICATION OF NON-SEGREGATED FACILITIES												
4 DBE PARTICIPATION (*)												
					11%			45%			17%	

(\*) Percentage per Total Bid Amount

SCOTTS DALE AIRPORT  
PERIMETER BLAST FENCE NORTH RUNWAY 21

**BID TABULATION**  
Bid Date: August 8th, 2005

BID TABULATION												
Bid Date: August 8th, 2005												
ENGINEER'S ESTIMATE				Woodruff Construction		Concast Corporation						
Item No.	Spec No.	Item	Quantity	Unit	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
AIRPORT PERIMETER BLAST FENCE												
1	P-101	Contractor Quality Control Program	1	LS	2,500.00 \$	2,500.00 \$	6,000.00 \$	6,000.00 \$	6,000.00 \$	6,000.00 \$		\$ -
2	P-102	Mobilization	1	LS	3,000.00 \$	3,000.00 \$	38,000.00 \$	38,000.00 \$	26,000.00 \$	26,000.00 \$		\$ -
3	P-103	Removal of Structures and Obstructions	1	LS	2,500.00 \$	2,500.00 \$	4,000.00 \$	4,000.00 \$	23,300.00 \$	23,300.00 \$		\$ -
4	P-104	Miscellaneous Utility Relocation	1	Allowance	15,000.00 \$	15,000.00 \$	15,000.00 \$	15,000.00 \$	15,000.00 \$	15,000.00 \$		\$ -
5	P-105	Temporary Signage and Traffic Control	1	LS	3,000.00 \$	3,000.00 \$	4,000.00 \$	4,000.00 \$	4,000.00 \$	4,000.00 \$		\$ -
6		15' Perimeter Blast Fence	640	LF	211.00 \$	135,040.00 \$	328.13 \$	210,003.20 \$	232.00 \$	148,480.00 \$		\$ -
7		Apron Security Light	7	EA	3,250.00 \$	22,750.00 \$	4,571.43 \$	32,000.01 \$	3,600.00 \$	25,200.00 \$		\$ -
8		2" PVC Conduit With Conductor	700	LF	11.00 \$	7,700.00 \$	14.29 \$	10,003.00 \$	10.00 \$	7,000.00 \$		\$ -
9		Relocate 2" Copper Water Line	200	LF	22.00 \$	4,400.00 \$	53.18 \$	10,636.00 \$	30.00 \$	6,000.00 \$		\$ -
							\$ -	\$ -		\$ -		\$ -
BID TOTAL					TOTAL	\$ 195,890.00	TOTAL	\$ 329,642.21	TOTAL	\$ 260,980.00	TOTAL	\$ -
					BID FORM TOTAL							
								\$ 329,635.00		\$ 260,980.00		
1 BID BOND ENCLOSED												
2 EEO CLAUSE												
3 CERTIFICATION OF NON-SEGREGATED FACILITIES												
4 DBE PARTICIPATION (*)												
					4%		7%					
									%			

(\*) Percentage per Total Bid Amount



## COMMISSION ACTION REPORT

TO: Airport Advisory Commission

FROM: Airport Staff

SUBJECT/PROJECT NAME: Authorization of Bid  
Award No. 05PB178 to Phoenix Fence Company, the  
Successful Responsive Bidder for Security Fence  
Improvements

Agenda Item No.: 10

Meeting Date: 08/10/05

Staff Contact: Gary Mascaro

Phone: (480) 312-7612

### ACTION

Airport Advisory Commission considers recommending that the City Council:

AUTHORIZE Bid Award No. 05PB178 (Security Fence Improvements) to Phoenix Fence Company, the successful responsive bidder, in the amount of \$34,300.40

### PURPOSE

Construct modifications to the existing security fence surrounding the perimeter of the airport in areas that do not meet the physical security needs of the facility.

<u>BIDDERS</u>	<u>TOTAL BID</u>
Phoenix Fence Company	\$ 34,300.40
American Fence	\$ 39,195.00
Brown's Custom Fence	\$ 43,707.00

The successful responsive bidder meets the requirements set forth in the specifications and contract documents. The Federal Aviation Administration and the Arizona Department of Transportation concur with this bid award.

The Purchasing Director has concurred with the identification of the successful responsive bidder, and confirms that the procurement procedures provided by City Code and requirements set forth in the specifications and contract documents were followed.

### KEY CONSIDERATIONS

- ADOT-Aeronautics (90%), and Aviation Enterprise Fund (10%) will fund this project.
- The project is anticipated to begin in mid-September and should be completed end of October.
- There will be no anticipated apron, taxiway, or runway closures.
- Airport staff coordinated with adjacent property owners regarding the anticipated improvement project.

Gary P. Mascaro, C.M., C.A.E.  
Assistant Aviation Director

Attachment(s): 1) Security Fence Improvements Map  
2) Bid Tabulation

Action  
Taken

# EXISTING FACILITIES

## BUILDING

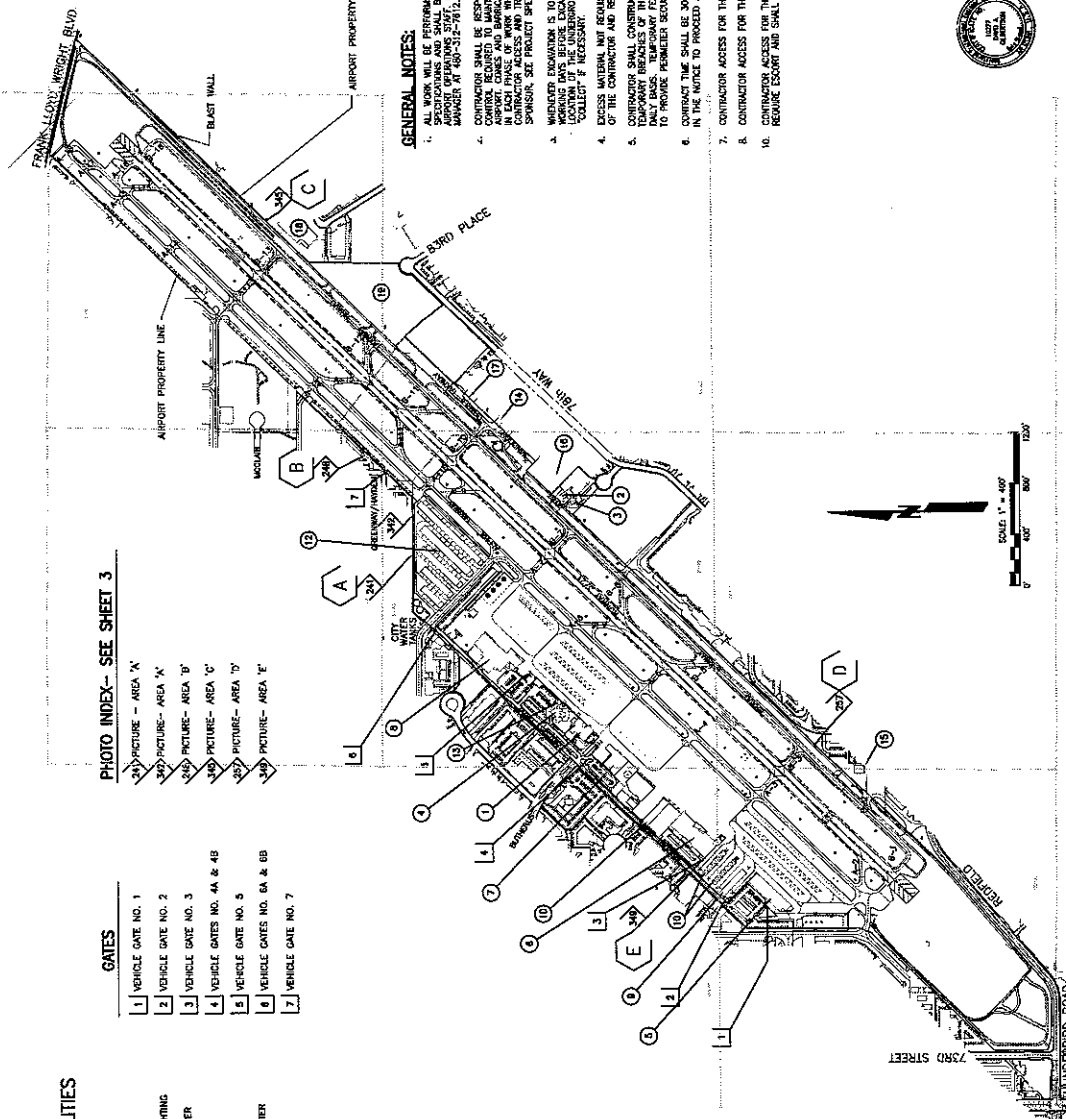
- 1 ADMINISTRATION/TOWER
- 2 AIRPORT RESCUE AND FIRE FIGHTING
- 3 AIRPORT TRAFFIC CONTROL TOWER
- 4 ANTI-COMMERCIAL CENTER
- 5 AIR COMMERCIAL CENTER
- 6 CORPORATE AIR CENTER
- 7 CORPORATE JETS
- 8 EXECUTIVE AIR SERVICE
- 9 CITY BOX HANGARS
- 10 T-SHOPS
- 11 EXECUTIVE HANGARS
- 12 GREENWAY HANGARS
- 13 AIRFIELD ELECTRICAL VAULT
- 14 MOTOROLA
- 15 PACIFIC MARINE MANAGEMENT
- 16 SOUTHWEST JET
- 17 EVERGREEN
- 18 SCOTTSDALE AIR CENTER
- 19 AIRMORE

## GATES

- 1 VEHICLE GATE NO. 1
- 2 VEHICLE GATE NO. 2
- 3 VEHICLE GATE NO. 3
- 4 VEHICLE GATES NO. 4A & 4B
- 5 VEHICLE GATE NO. 5
- 6 VEHICLE GATES NO. 6A & 6B
- 7 VEHICLE GATE NO. 7

## PHOTO INDEX - SEE SHEET 3

- 340 PICTURE - AREA 'A'
- 340 PICTURE - AREA 'A'
- 340 PICTURE - AREA 'B'
- 340 PICTURE - AREA 'C'
- 340 PICTURE - AREA 'D'
- 340 PICTURE - AREA 'E'



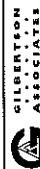
## THIS PROJECT

- A INSTALL NEW 8' CHAIN LINK FENCE, APPROXIMATELY 800 LINEAR FEET.
- B MODIFY EXISTING CHAIN LINK FENCE PER DETAIL 1 ON SHEET P-1, APPROXIMATELY 70 LINEAR FEET.
- C MODIFY EXISTING BLOCK WALL PER DETAIL 2 ON SHEET P-1, APPROXIMATELY 250 LINEAR FEET.
- D INSTALL NEW 8' CHAIN LINK FENCE, APPROXIMATELY 50 LINEAR FEET.
- E INSTALL NEW 8' CHAIN LINK FENCE, APPROXIMATELY 50 LINEAR FEET.

## GENERAL NOTES:

1. ALL WORK WILL BE PERFORMED PER PROJECT PLANS AND SPECIFICATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF SCOTTSDALE AND THE ARIZONA DEPARTMENT OF TRANSPORTATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF SCOTTSDALE AND THE ARIZONA DEPARTMENT OF TRANSPORTATION.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF SCOTTSDALE AND THE ARIZONA DEPARTMENT OF TRANSPORTATION.
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8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF SCOTTSDALE AND THE ARIZONA DEPARTMENT OF TRANSPORTATION.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF SCOTTSDALE AND THE ARIZONA DEPARTMENT OF TRANSPORTATION.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF SCOTTSDALE AND THE ARIZONA DEPARTMENT OF TRANSPORTATION.

COS PLAN CHECK NO.



GILBERTSON ASSOCIATES  
CONSULTING ENGINEERS & LAND SURVEYORS  
1001 N. CENTRAL AVENUE, SUITE 100, SCOTTSDALE, ARIZONA 85251  
(602) 948-1234

SCOTTSDALE AIRPORT  
SECURITY FENCE IMPROVEMENTS  
PROJECT LAYOUT PLAN

Drawn by: [Name] Date: 08/11/2005 Job No: 00000000000000000000 Sheet 25 of 4

**SCOTTSDALE AIRPORT**  
SECURITY FENCE IMPROVEMENTS

7/27/05

BID TAB  
BID NO. 05PB178

BID DATE 7/27/05												
Item No.	Spec. No.	Item	Quantity	Unit	ENGINEERS ESTIMATE		Phoenix Fence Co.		American Fence		Brown's Custom Fence	
					Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
SECURITY FENCE IMPROVEMENTS												
1	P-102	Mobilization	1	LS	5,000.00	5,000.00	0	0	1000.00	1000.00	2210.00	2,210.00
2	P-103	Miscellaneous Utility Relocation	1	Allowance	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10000.00	10,000.00	10,000.00
3	P-104	Removal of Structures and Obstructions	1	LS	4,000.00	4,000.00	0	-	3000	3000.00	1250.00	1,250.00
4	P-105	Temporary Signage and Traffic Control	1	LS	3,500.00	3,500.00	0	-	1000	1000.00	3000.00	3,000.00
5	F-162	8' Security Fence	900	LF	18.50	16,650.00	20.40	18,360.00	20.00	18000.00	24.25	21,825.00
6	F-162	Fence Modification Per Detail 1	70	LF	25.00	1,750.00	36.40	2,548.00	25.50	1785.00	20.00	1,400.00
7	F-162	Fence Modification Per Detail 2	236	LF	26.00	6,136.00	11.40	2,690.40	15.00	3540.00	14.50	3,422.00
8	F-162	Fence Modification Per Detail 3	30	LF	17.00	510.00	23.40	702.00	29.00	870.00	20.00	600.00
TOTAL						\$ 47,546.00	\$ 34,300.40		\$ 39,195.00		\$ 43,707.00	

**COMMISSION ACTION REPORT****TO: Airport Advisory Commission****FROM: Airport Staff****SUBJECT/PROJECT NAME:** Consider Proposed Airport Rule and Regulation Changes Related to Driver/Vehicle Requirements**Agenda Item No.:** //**Meeting Date:** 08/10/05**Staff Contact:** Gary Mascaro**Phone:** (480) 312-7612**ACTION**

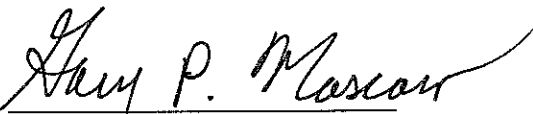
Airport Advisory Commission to consider proposed changes to the Airport Rules and Regulations related to driver/vehicle requirements.

**PURPOSE**

Staff will present the proposed changes to Section 4-1 and 4-2 of the Airport Rules and Regulations, as well as a definition to the Airport Advisory Commission for review and discussion.

**KEY CONSIDERATIONS**

- The proposed changes were a result of several meetings with staff, tenants, Commissioners and Scottsdale Police Department representatives discussing the specific rules and regulations for the Airport.
- The Airport Advisory Commission discussed and reviewed the proposed changes at the October 20, 2004 meeting, May 11, 2005 meeting, and the June 8, 2005 meeting.

  
Gary P. Mascaro, C.M., C.A.E.  
Assistant Aviation Director

Attachment: 1) Proposed Airport Rules and Regulations

Action  
Taken

Airside means the area of the airport that is either contained within the airport perimeter fence, ~~or which requires access through a building located on or adjacent to airport property,~~ or which requires access through a controlled airport access point.

#### ARTICLE 4 VEHICLES, PEDESTRIANS, ETC.

##### *Section 4-1. General requirements.*

No person shall operate a vehicle on the airport except in accordance with the rules prescribed by the airport director and all federal, state and local law.

(a) Vehicles shall only be operated in the areas airside in a manner that complies with these regulations.

1. No person shall operate airside without an approved driver/vehicle permit for that vehicle operator or; in a manner that complies with these regulations

2. A person without an approved driver/vehicle permit shall be permitted to operate a vehicle airside while being monitored by a business or facility that has a vehicle control plan which has been approved by the airport director. The vehicle control plan shall include, but is not limited to, procedures for physical presence, physical barriers, visual examination, and verbal or written instructions.

(b)(b) — Vehicles shall access all airport facilities and businesses from the landside public parking areas for said facility or business.

(ec) Vehicles shall obtain access to, and depart from, aircraft parking and storage areas via the gate specified in the driver/vehicle permit.

(dd) — When a gate is out-of-service, vehicles shall access a secondary gate as specified by the out-of-service notification.

(ee) ~~All~~ Vehicles shall yield right of way to aircraft in motion and emergency vehicles.

(ff) ~~All~~ No vehicles shall operate in a careless, negligent or reckless manner nor pass ~~no closer than one hundred fifty (10050) feet to the rear of taxiing aircraft.~~

(gg) — No vehicles shall operate in a careless, negligent or reckless manner nor ~~approach closer than one hundred fifty (10050) feet to any aircraft whose engines are running, excluding ground service and emergency vehicles.~~

July 13, 2005



(hh)——All vehicles, upon entering or exiting an airport access gate, shall wait for the gate to completely close behind them before proceeding to their destination so as to not allow the entry of an unauthorized vehicle.

***Section 4-2. Licensing, registration and insurance.***

(a) No person shall operate a vehicle of any kind on the airport without a current motor vehicle operator's license.

1. No person shall operate any vehicle in the airside area without having first registered the vehicle and its operator with the airport director and obtaining an approved airport driver/vehicle permit which must be displayed at all times in a manner approved by the airport director.

2. A person with an approved driver/vehicle permit may drive a non-permitted vehicle airside as a temporary replacement vehicle with notification to the airport director or designee prior to accessing airside.

3. A person without an approved driver/vehicle permit may operate a non-permitted vehicle airside as long as an authorized driver/vehicle permit holder is within the vehicle and with notification to the airport director prior to accessing airside.

(b) All vehicles shall maintain the appropriate type and amount of vehicle liability insurance required by state law.

**COMMISSION INFORMATION REPORT****TO: Airport Advisory Commission****FROM: Airport Staff****SUBJECT/PROJECT NAME:** Consider Proposed  
Airport Rule and Regulation Changes Related to Aircraft  
Fueling**Agenda Item No.:** 12**Meeting Date:** 08/10/05**Staff Contact:** Gary Mascaro**Phone:** (480) 312-7612**INFORMATIONAL**

The Airport Advisory Commission will review proposed changes to the Airport Rules and Regulations.

**PURPOSE**

Staff will present the proposed changes to Section 5-4 of the Airport Rules and Regulations.

**KEY CONSIDERATIONS**

- Several inquiries have been made by the fuel providers, as well as tenants, to allow fueling underneath T-shades.
- In accordance with National Fire Protection Association standards, fueling of aircraft underneath T-shades is not prohibited.
- The Scottsdale Fire Department and the Aviation Director concur that it is not unsafe to allow such fueling at Scottsdale Airport.
- In accordance with the current rule, the Scottsdale Fire Department and the Aviation Director has authorized fueling underneath T-shades. Staff's goal is to request a modification to accurately depict the associated rule change in the Airport Rules and Regulations.

Gary P. Mascaro, C M , C A E  
Assistant Aviation Director

- Attachment:
- 1) Proposed Airport Rules and Regulations
  - 2) NFPA Standard 5.10.2
  - 3) Letter from the Scottsdale Fire Department dated July 8, 2005

***Section 5-4. Aircraft fueling locations.***

All aircraft fueling/defueling shall be performed outdoors. Aircraft being fueled/defueled shall be positioned so that aircraft fuel system vents or fuel tank openings are not closer than twenty-five (25) feet from any building, ~~t-shade~~ or hangar unless otherwise approved by the airport director and city fire department.

NFPA 407, Section 5.10.2 states: *"Aircraft being fueled shall be positioned so that aircraft fuel system vents or fuel tank openings are not closer than 8m (25 ft) to any terminal building, hangar, service building, or enclosed passenger concourse other than a loading walkway. Aircraft being fueled shall not be positioned so that the vent or tank openings are within 15m (50 ft) of any combustion and ventilation air-intake to any boiler, heater, or incinerator room."*

cc: G M.



**Fire Department**

8401 E. Indian School Road  
Scottsdale, AZ 85251

PHONE 480-312-8000  
FAX 480-312-1887  
WEB [www.Scottsdalefd.com](http://www.Scottsdalefd.com)

Scott Gray  
Scottsdale Airport  
15000 N. Airport Dr.

July 8, 2005

Dear Scott,

Chief Ford and I have discussed the fueling of aircraft under the canopies at length. We also looked through the International Fire Code and NFPA standards and were unable to find anything that would prohibit you from allowing this to occur. As in all cases airport operations should maintain a watch to verify that the fueling is being done in a safe manner using established safe practices. If operations discovers that the fueling by the FBO's is not being done safely we will need to reconsider this approval.

If you have any questions please contact me at 480-312-1854

Thank you for helping us keep Scottsdale one of the safest communities in the United States to work and live.

Sincerely,

Chief Michael Lister  
Assistant Fire Marshal  
Scottsdale Fire Department



**COMMISSION INFORMATION REPORT**  
**TO: Airport Advisory Commission**  
**FROM: Airport Staff**  
**SUBJECT/PROJECT NAME: Airport Operations**  
Enforcement Update for June 2005

**Agenda Item No :** 13

**Meeting Date:** 08/10/05

**Staff Contact:** Gary Mascaro

**Phone:** (480) 312-7612

**INFORMATIONAL**

Airport Operations Enforcement Update for Scottsdale Airport

**PURPOSE**

The purpose of this item is to keep the Airport Advisory Commission more informed of the day-to-day activities taking place at the City's airport.

**OPERATIONAL UPDATE**

**Total Operations for June 2005 = 19,986**

**ALERTS**

<b>Date and Time</b>	<b>Type</b>	<b>Description</b>
June 15th / 14:30 (L)	Alert 1	Piper Warrior, Amp meter & lost radio communication
June 19th / 11:40 (L)	Alert 1	Beech Baron, Unsafe gear
June 20th / 09:09 (L)	Alert 1	Piper Warrior, Rough running engine
June 21st / 06:16 (L)	Alert 1	Piper Archer, Oil warning light
June 24th / 13:10 (L)	Alert 2	Beech Baron Twin, No alternator

**INCIDENTS**

<b>Date and Time</b>	<b>Description</b>
June 5th / 14:30 (L)	IA 1124 Westwind, Blown tire at Bravo 7
June 14th / 15:40 (L)	Lancair, Blown tire at Alpha 11
June 24th / 14:55 (L)	Eurocopter, Hovered over TBravo 11 & Bravo 12 and caused FOD
June 30th / 08:24 (L)	Rockwell Twin Commander, Lost engine power on Alpha 7 Rwy intersection

**ENFORCEMENT**

Notice of Violations (NOV) = 2  
Revocation Hearings = 1  
Denial Hearings = 0  
Citations/ Complaints = 2

Gary P. Mascaro, C.M., C.A.E.  
Assistant Aviation Director



**COMMISSION INFORMATION REPORT**  
**TO: Airport Advisory Commission**  
**FROM: Airport Staff**  
**SUBJECT/PROJECT NAME: Airport Operations**  
Enforcement Update for July 2005

**Agenda Item No.:** 14

**Meeting Date:** 08/10/05

**Staff Contact:** Gary Mascaro

**Phone:** (480) 312-7612

## INFORMATIONAL

Airport Operations Enforcement Update for Scottsdale Airport.

## PURPOSE

The purpose of this item is to keep the Airport Advisory Commission more informed of the day-to-day activities taking place at the City's airport.

## OPERATIONAL UPDATE

**Total Operations for July 2005 = 16,869**

## ALERTS

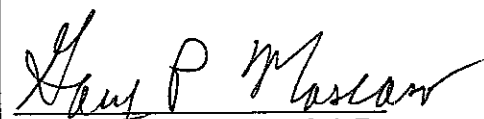
Date and Time	Type	Description
July 17th / 09:29 (L)	Alert 2	Lear 25 B, Directional Gyro Failure
July 30th / 09:10 (L)	Alert 3	Beech Bonanza, Lost Oil Pressure and Electrical Gear up on Rwy

## INCIDENTS

Date and Time	Description
July 10th / 14:30 (L)	US Marine Harrier, Fuel Spill at SDL FBO Apron
July 11th / 17:40 (L)	King Air C90, Fuel Spill at CJ Apron
July 15th / 09:15 (L)	Lear Jet 31A, Nose gear problem at Alpha 5 intersection
July 17th / 08:10 (L)	Cessna 340, Aircraft damage from wind storm
July 21st / 16:29 (L)	King Air - T44, Fuel Spill
July 22nd / 13:02 (L)	PA-28-161 Archer, Entered Rwy safety area on landing
July 25th / 19:05 (L)	Suspicious person trying to enter SAC vehicle gate, SPD responded
July 29th / 17:50 (L)	Beech 400A, Fuel Spill on CJAC Apron
July 31st / 22:30 (L)	Suspicious person trying to enter terminal building, SPD responded

## ENFORCEMENT

Notice of Violations (NOV) = 20  
Revocation Hearings = 0  
Denial Hearings = 0  
Citations/ Complaints = 0

  
Gary P. Mascaro, C.M., C.A.E.  
Assistant Aviation Director



**COMMISSION ACTION REPORT**  
**TO: Airport Advisory Commission**  
**FROM: Airport Staff**  
**SUBJECT/PROJECT NAME: Review/Modify Airport**  
**Advisory Committee Meeting Schedule**

**Agenda Item No.:** 15

**Meeting Date:** 08/10/05

**Staff Contact:** Scott Gray

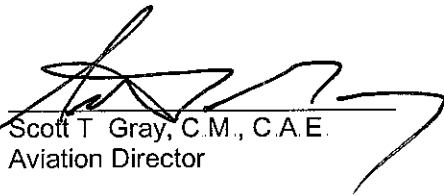
**Phone:** (480) 312-7735

## **ACTION**

Review Airport Advisory Commission Meeting Schedules for 2005.

## **PURPOSE**

Pursuant to By-Laws Laws of the Scottsdale Airport Advisory Commission, Section II – paragraph 202 – Regular Meetings shall be held on the second Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 6:00 p.m., unless otherwise scheduled by majority vote of its members.



Scott T. Gray, C.M., C.A.E.  
Aviation Director

Attachment: (1) Airport Advisory Commission Schedule of Meetings - 2005

Action  
Taken



## SCOTTSDALE AIRPORT ADVISORY COMMISSION

### SCHEDULE OF MEETINGS

2005

JANUARY	12	
<del>FEBRUARY</del>	<del>9</del>	CANCELLED
<del>MARCH</del>	<del>9</del>	CANCELLED
MARCH	16	Joint Meeting with City Council Subcommittee on Regional Aviation Issues
APRIL	13	
APRIL	27	Commission Subcommittee on Signage
MAY	11	
JUNE	7	Commission Subcommittee on Signage
JUNE	8	Joint Meeting with City Council Subcommittee on Regional Aviation Issues
JUNE	29	Special Meeting
<del>JULY</del>	<del>13</del>	CANCELLED
AUGUST	10	
SEPTEMBER	14	
OCTOBER	12	
NOVEMBER	9	
DECEMBER	14	